



Re: Notice of BM_03rd September, 2021

1 message

Cremica Agro Foods Limited <manager.cafl@gmail.com>

Fri, Sep 3, 2021 at 10:29 AM

To: Sk Sood <sksoodpurafil@gmail.com>, ncjainpnb@gmail.com, ss.chaudhari@cremica.in, samridhi0299@gmail.com

Cc: Atul Sud <cs.bis@cremica.in>

Respected Directors,
Please join the meeting through the Link mentioned below:-

Topic: Board Meeting_03rdSep2021
Time: Sep 3, 2021 02:00 PM

Join Zoom Meeting
<https://us04web.zoom.us/j/79175457402?pwd=SEQzRjRlbGIQV2FRSzd5Mit4enZCdz09>

Meeting ID: 791 7545 7402
Passcode: 23WCee

On Wed, Sep 1, 2021 at 6:14 PM Cremica Agro Foods Limited <manager.cafl@gmail.com> wrote:
The Board meeting will be held on Shorter Notice.

On Wed, Sep 1, 2021 at 6:06 PM Cremica Agro Foods Limited <manager.cafl@gmail.com> wrote:

Date: 01st September, 2021

To
The Board of Directors
Cremica Agro Foods Limited
455, Sohan Palace, 2nd Floor,
The Mall Ludhiana, Punjab - 141001

NOTICE OF BOARD MEETING - (SERIAL NO. 04/2021-22/BM)

Notice is hereby given that the Meeting of the Board of Directors of the Company bearing Serial no. **04/2021-22/BM** will be held on **Friday, 03rd September, 2021** at **02:00 P.M** at the Corporate Office of the Company situated at Theing Road, Phillaur, Jalandhar, Punjab - 144410.

The agenda setting out the businesses to be transacted at the meeting is attached herewith for your reference.

You are requested to make it convenient to attend the meeting on the above mentioned date and time.

For Cremica Agro Foods Limited

Sd/-

Malti Devi

(Company Secretary and Compliance Officer)

M. No.: A60047

Off. Address: 455, Sohan Palace, 2nd Floor,
The Mall Ludhiana, Punjab - 141001

Notes:

1. Ms. Malti Devi, Company Secretary & Compliance Officer of the Company is authorized to issue Notice to all the Directors of the Company for attending the meeting.
2. The Directors can confirm their availability in the meeting to Ms. Malti Devi, before the scheduled date of meeting. The contact details are stated below:
Name: Ms. Malti Devi (Company Secretary)
E-mail id: manager.caf@gmail.com
3. The Company provides the facility of participation through Video Conferencing mode or other audio visual means. Any Director can attend the board meeting through Video Conferencing mode. The one who wishes to avail such facility is required to give advance confirmation of the same via mail or call. The details regarding the same shall be shared upon confirmation from the Directors before the meeting.

AGENDA FOR BOARD MEETING – SERIAL NO. 04/2021-22/BM

AGENDA FOR THE MEETING OF THE BOARD OF DIRECTORS OF CREMICA AGRO FOODS LIMITED TO BE HELD ON FRIDAY, THE 03RD DAY OF SEPTEMBER, 2021 AT 02:00 P.M AT THE CORPORATE OFFICE OF THE COMPANY SITUATED AT THEING ROAD, PHILLAUR, JALANDHAR, PUNJAB - 144410

Item No.1	<u>To elect the Chairperson of the meeting</u> The Board will elect the Chairperson of the meeting who shall thereafter proceed with the meeting.
Item No.2	<u>Grant the Leave of absence</u> To grant leave of absence to the directors who are unable to attend the meeting, if any.

Item No.3	<p><u>Ascertainment of Quorum</u> The Chairperson will ascertain the requisite quorum to be present at the meeting and thereafter proceed with the meeting.</p>
Item No.4	<p><u>To take note of the minutes of the previous Board Meeting</u> The Board will take the note of the minutes of the previous Board Meeting held on 13th August, 2021 (bearing serial No. 03/2021-2022).</p>
Item No.5	<p><u>To take note of the minutes of the previous Committee Meetings</u> The Board will take note the minutes of the previous Audit Committee Meetings (bearing serial No. 02/2021-2022) held on 13th August, 2021.</p>
Item No.6	<p><u>To consider and approve the Annual Report of the Company for the Financial year ended 31st March 2021</u></p> <p>Draft Director’s report will be placed for the Financial year ended 31st March 2021 For its consideration and finalization. The Board will discuss the matter.</p>
Item No.7	<p><u>Adoption of the Secretarial Audit Report for the financial year ended 31st March 2021</u></p> <p>The Secretarial Audit report along with its annexures for the financial year ended 31st March 2021 as received from the Secretarial Auditors, GA & Associates Company Secretaries LLP will be placed before the Board for their consideration and adoption.</p>
Item No.8	<p><u>Convening and approval of Notice of 32nd Annual General Meeting of the Company</u></p> <p>As per the provision of Section 96 of the Companies Act 2013, the Company needs to hold its Annual General Meeting on or before 30th September 2021, The Board of Directors will approve the Draft Notice of Annual General Meeting of the Company and authorize the Company Secretary to issue notice to Shareholders of the Company.</p>
Item No.9	<p><u>Closure of Register of Members and Share Transfer Books</u></p> <p>The Board will take note of the closure of the Register of Members and Share Transfer book.</p>

Item No.10	<p><u>Fixing of record date for dispatching of notice of Annual General Meeting(AGM)</u></p> <p>The Board will take note on fixing of record date for dispatching of notice of Annual General Meeting(AGM).</p>
Item No.11	<p><u>Fixing of cut-off date for e-voting at the Annual General Meeting</u></p> <p>The Board will take note for fixing a cut-off date for e-voting at the AGM.</p>
Item No.12	<p><u>To authorize the Registrar and Transfer Agent of the Company, i.e Link Intime Private Limited for providing e-voting facility</u></p> <p>As per Section 108 of the Companies Act 2013, the Company needs to provide e-voting facility to its members for conducting their votes. The Board will authorize Link Intime Private Limited to provide e-voting facility to its members.</p>
Item No. 13	<p><u>To appoint the scrutinizer for the E-voting purpose in the Annual General Meeting</u></p> <p>As per Section 108 of the Companies Act 2013 read with rule 20(9) of the Companies (Management and Administration) Rules 2014, the Board will consider and approve the appointment of GA & Associates Company Secretaries LLP as the scrutinizer to scrutinize the voting and remote e-voting process for the Annual General Meeting.</p>
Item No.14	<p><u>Authorization for filing Annual Filing forms</u></p> <p>The Board will consider the matter for authorization for filing of annual filing e-forms with the Registrar of Companies, Chandigarh.</p>
Item No.15	<p><u>To consider the appointment of Mr. Nem Chand Jain</u></p> <p>The Board will consider and recommend to the Shareholders for the Appointment of Mr. Nem Chand Jain as an Independent Director of the Company to hold office for a period of five years on such remuneration as may be decided by the Board of Directors.</p>
Item No.16	<p><u>Any other matter with the permission of the Chair</u></p> <p>The Board may take up any other matter with the permission of Chair.</p>